



Nansemond Swim Club

P.O. Box 6080 * Suffolk, VA 23433 * (757) 238-2243

Application for Employment

Nansemond Swim Club is an equal opportunity employer and upholds the principle of equal opportunity employment. It is the policy of Nansemond Swim Club, to provide employment, compensation and other benefits related to employment based on qualifications and performance, without regard to race, color, religion, national origin, age, sex, veteran status or disability or any other basis prohibited by federal or state law. As an equal opportunity employer, Nansemond Swim Club, intends to comply fully with all federal and state laws and the information requested on this application will not be used for any purposed prohibited by law. Disabled applicants may request any needed accommodation. This application is intended to allow you, the applicant, to provide Nansemond Swim Club, with the information and data so that your suitability and qualifications can be fairly determined for the position(s) for which you are applying. Please complete this application and answer all questions completely. Please print clearly in ink or type.

Position applied for:

Name: _____ Date: _____
Address: _____
Home Phone: _____ Cell: _____
Email address: _____ Date of Birth: _____
Emergency contact: _____ Phone: _____
Wage expected: _____

Availability

Minimum hours available: _____ Maximum hours available: _____
Days of the week not available: _____
Hours of the day not available: _____
Planned vacation dates: _____
Date you can start: _____ Date no longer available: _____

Previous Employment History

Dates of employment	Employer	Position held	Reason for leaving	Phone contact

Three Personal References (not family members)

Name	Relationship	Phone

Education

School	Location	Years completed

Personal Background

Hobbies, activities, interests and involvements:

Special awards and/or leadership positions held:

Please tell us anything else about yourself that you feel qualifies you for this position _____

Qualifications

Basic Lifeguarding certificate? _____ expires: _____
CPR/AED card for professional rescuers? _____ expires: _____
Standard First Aid for professional rescuers? _____ expires: _____
Food Handlers certificate? _____ expires: _____
Water Safety Instructor certificate? _____ expires: _____
Other related certifications _____

Please read the following statements completely and carefully

I understand that completion of this application does not obligate the Nansemond Swim Club to hire me. I affirm that all of the information provided by me on this application is true and complete to the best of my knowledge. I further understand that any misrepresentation or omissions may disqualify me from consideration and will be sufficient reason for dismissal if discovered after I become employed without recourse or liability to Nansemond Swim Club.

I have read, understand and agree to the above agreement. Initial: _____

If employed, I agree to fully abide by all Staff Conduct and Workplace Standards, including professional ethics, safety rules and code of conduct for Nansemond Swim Club. I understand that Nansemond Swim Club is committed to maintain alcohol and drug-free workplace. I am informed that Nansemond Swim Club requires a background check and drug test as a part of the hiring process.

I have read, understand and agree to the above agreement. Initial: _____

I grant Nansemond Swim Club and its hiring personnel permission to make any necessary inquiries as to my suitability for employment based on the information contained within this application.

I have read, understand and agree to the above agreement. Initial: _____

Applicant signature: _____ Date: _____

Office Use

References contacted: _____

comments: _____

Interviewed by: _____ **Date:** _____

Hired by: _____ **Date:** _____